

SHOW SITE MATERIAL HANDLING – IMPORTANT INFORMATION

GCSAA pays for Material Handling (also known as Drayage) only when it is shipped directly to show site to arrive starting on the first exhibitor move-in day, Sunday, February 2, 2025. This includes:

- Receiving your shipment at show site at the docks (see exceptions below)
- Moving it to your assigned booth space.
- Removing the empty crates or containers from your booth for storage until the show begins dismantling.
- Returning your empty crates or containers for your booth to be repacked.
- Returning it to the docks for outbound shipping. (Please visit the Freeman service desk on show site for important instructions about how to release your freight so that Freeman can load it out during dismantle. It is required to have a (BOL) bill of lading to complete the outbound shipping, necessary, to ensure your freight is shipped back out correctly. (This entire process is covered in the cost paid for your booth on the GCSAA application)

Situations that GCSAA will not pay for include the following and will be invoiced to the exhibitor:

- Exhibitor freight sent to the Freeman advance warehouse instead of show site
- Mobile spots or any mobile pieces requiring forklift towing to your booth (refer to mobile spotting form in the exhibitor manual).
- Any oversized / very heavy shipment sent to show site that requires more than a 5,000-pound forklift to easily unload it from a trailer or flatbed. Please contact: John Quinlin john.Quinlin@freeman.com if you know this pertains to your show site shipment to avoid delays in unloading and understanding the costs involved.
- Once your freight is delivered to your booth, if it must be moved again prior to Freeman removing the empty crates or containers or once the show opens, there may be additional charges. If necessary, please visit the Freeman service desk for questions.